

First Night of Class What does it look like?

The first night of class can be very chaotic. You need to be as organized as you possibly can. Make sure that you and the whole ESL Team have been praying for this night!! If possible, add it to your church's regular prayer list/chain.

Once you have decided the class placement for all of the students that interviewed on Registration Night, make cards for each of them.

On a 5" X 6" card put the following information in large legible writing:

1. Student's Name (first and last)
2. Class Level (i.e. Level 2)
3. Classroom Number
4. Name of book (curriculum with proper level)
5. Cost of book

Then using painter's tape, affix each card to a wall in a hallway near your classes in alphabetical order by last name.

It is helpful to have people near the cards to help them find their name. Each student then pulls their own specific card off the wall and uses it to help them find their classroom and know which book they will need to buy.

You can have tables set up in the hallway nearby to "sell" the student books. Perhaps extra volunteers can be recruited for this task. Keep the book table up for the first two weeks of class at least. Make sure you have change on hand if they pay in cash. If you take checks, make sure you have a sign showing them who to make the check out to.

You will probably have new students that need to register before they can attend class so make sure you still have a full registration area set up and at least one or two people ready to interview the new students.